UCR SOM Executive Vice Dean

Position Summary:

Reporting to the Vice Chancellor for Health Affairs/Dean of the UCR School of Medicine (SOM), this position leads all internal operational aspects of the medical school, providing leadership in medical education, research, academic and student affairs.

Major responsibilities:

1. As the Chief Operating Officer (COO), responsible for the direction, focus and operations of the medical school to assure alignment with the mission of the medical school.
2. Represents the SOM both internally and externally when the Dean is unavailable.
3. Ensures the selection and retention of highly qualified department chairs, faculty, administrators, and other staff.
4. Provides leadership for the SOM strategic planning process, working with stakeholders to establish specific and measurable goals and performance metrics and complete effective review processes to evaluate effectiveness.
5. Effectively communicates with a wide internal audience of students, faculty, staff, and administrators.

Positions reporting to the Executive Vice Dean:

- Senior Associate Deans for Student Affairs, Education, and Research
- Associate Dean for Academic Affairs
- Associate Dean for GME
- Director, Center for the Promotion of Healthy Communities

Qualifications:

1. MD with experience in providing leadership and management in an academic environment.
2. Experience with and understanding of undergraduate and graduate medical education, research, academic medicine and clinical care.
3. Demonstrated skill in negotiation, conflict management and change management.
4. Demonstrated success in recruiting and managing high-level personnel.
5. Experience in strategic planning and implementation.
6. Prior leadership in an academic setting, i.e., Chair of a Department; prior Senior or Associate Dean Position; Director of an academic unit or significant involvement in national medical organizations.
7. Experience as rank of professor or associate professor at an accredited medical school in the United States.
8. Strong personal and professional commitment to building and maintaining a diverse and inclusive workforce and a demonstrated ability to work effectively with individuals with diverse backgrounds and groups representing numerous perspectives and interests.
Salary Range: Commensurate with experience.

The UCR School of Medicine is the newest medical school in the University of California system. It has developed as a community-based medical school with a mission of serving the medically underserved region of Inland Southern California and improving the health of the community. The medical school obtained preliminary LCME accreditation in Fall 2012 and welcomed its first class of medical students in August 2013.

In the heart of Inland Southern California, UC Riverside is located on nearly 1,200 acres at the base of the Box Springs Mountains. The park-like campus provides convenient access to the vibrant and growing Inland region and is within an hour or less of world-class beaches, mountain resorts and cultural hotspots. The campus, among the top ten percent in the nation for student diversity, is a living laboratory for the exploration of issues critical to its community, the state of California and the nation.